

Appendix A

**ALEXANDRIA PUBLIC SCHOOLS
Request for Religious Instruction Release Time
20__-20__ School Year**

I hereby request that my child be excused from school to receive religious instruction as specified below:

Student's Name:

Grade and School:

Name and Location of Entity Where Religious Instruction Will Be Provided:

Day(s) of the Week and Time Periods of Release Time*:

**Release time may not exceed the aggregate of 3 hours per week, except as follows.*

By our signature(s) to this form, we hereby acknowledge and agree as follows:

- Alexandria Public Schools does not provide transportation for students released from school for religious instruction.
- This form will excuse my child from attendance at school on the days and for the time periods specified herein. Any absence beyond the specified times will be considered an unexcused absence.
- The parent/guardian may revoke this request and authorization for Release Time at any time by written notification to the principal.
- Students must comply with all school procedures to be released from school, including sign-out and sign-in procedures.
- Instruction and school activities do not cease during a student's release time, and students may be required to make-up any missed work, as with other absences.
- The parent/guardian and student hereby releases, indemnifies and holds harmless Alexandria Public Schools, it is current and former officers, agents, employees and board members, from any and all claims, demands, damages and causes of action connected in any manner with the student's release and absence from school for religious instruction, including, but not limited to, personal injury or property damage arising from negligence or due to accidental occurrences. This release does not include liability for intentional, willful or wanton acts of individuals subject to School District authority and control.

Date: _____

Parent/Guardian**

Parent/Guardian

***Only one parent/guardian signature is required.*

Date: _____

Student